

SAN BRUNO

Community Foundation

2026 Board of Directors

Malissa Netane-Jones, *President* • Jim Ruane, *Vice President* • Raul Gomez, *Secretary* • Belinda Wong, *Treasurer*
Larry Franzella • Jessica Inglima • Supriya S. Perry
Leslie Hatamiya, *Executive Director*

MINUTES

SAN BRUNO COMMUNITY FOUNDATION

Regular Meeting of the Board of Directors

February 4, 2026

7:00 p.m.

Meeting Location:

San Bruno Recreation & Aquatic Center, Community Room, 251 City Park Way, San Bruno

- 1. Call to Order/Welcome:** President Netane-Jones called the meeting to order at 7:00 p.m.
- 2. Roll Call:** Board Members Netane-Jones, Ruane, Gomez, Franzella, Inglima, and Wong, present; Board Member Perry, excused.
- 3. Public Comment:** None.
- 4. Approval of Minutes:** January 7, 2026, Regular Board Meeting

Board Member Franzella moved to approve the minutes of the January 7, 2026, Regular Board Meeting, seconded by Vice President Ruane, approved unanimously by roll call vote (Perry absent).

5. Executive Director's Report

Executive Director Hatamiya gave a brief report. She reported that following the Board's election and ratification of 2026 officers, the San Bruno City Council at its regular meeting on January 13, 2026, considered and approved the slate of 2026 officers as part of its Consent Calendar, as required by the SBCF Bylaws. She also noted that pursuant to the Board's election of Belinda Wong as Treasurer and adoption of two resolutions authorizing an update to the signatories on the Foundation's Wells Fargo bank accounts and Fidelity Investments brokerage accounts, respectively, in January, Treasurer Wong, President Netane-Jones, and Executive Director Hatamiya executed the relevant paperwork to add Treasurer Wong as a signatory and remove former Treasurer Pak Lin as a signatory on the Foundation's accounts. Ms. Hatamiya reminded Board members to submit their necessary ethics paperwork (Form 700, Conflict of Interest Policy Annual Affirmation, and AB 1234 training). Finally, Ms. Hatamiya informed the Board that due to an expected lack of a quorum, the Investment Committee's regular

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meeting scheduled for February 18, 2026, has been canceled, and the Committee is now scheduled to hold a special meeting on Monday, February 23, 2026, at 4:30 p.m. at San Bruno City Hall Room 101.

6. Consent Calendar

- a. Receive and Approve Treasurer's Report (December 2025 Financial Statements)

Treasurer Wong moved to accept the Consent Calendar as presented, seconded by Secretary Gomez, approved unanimously by roll call vote (Perry absent).

7. Conduct of Business

- a. Receive Report from the Ad Hoc Committee on Strategic Planning Regarding Proposal to Provide the San Bruno Park School District with Long-Term Funding to Support the Outdoor Education Program as One of the Foundation's Final Legacy Projects; Receive Presentation from the San Bruno Park School District on the Outdoor Education Program; and Provide Any Board Comments on Potential Next Steps

As chair of the Ad Hoc Committee on Strategic Planning, President Netane-Jones noted that the Committee is focusing on researching and monitoring a small number of potential final legacy projects for the Board to consider. She said that in January the Board committed nearly \$2 million in additional grant funds to the Crestmoor Fields Project to enable the installation of permanent lighting at the soccer complex, and that last year the Board also expressed its intent to use the bulk of the Foundation's remaining assets to support the City of San Bruno's plans to replace Fire Station No. 52. She said that the City is in discussions with Caltrans to obtain the City's desired site for the new fire station (the lot bordered by Skyline Boulevard, San Bruno Avenue, and Glenview Drive) and expressed the Committee's concerns about the City's limited progress on moving the project forward.

President Netane-Jones then explained that the other legacy project the Committee has been pursuing is one to support the San Bruno Park School District. She noted that last summer the Committee met with Superintendent Matt Duffy and Education Foundation President Heather Latta about the District's strategic initiatives and potential opportunities for the Foundation to make a large, final legacy project investment benefiting the District. She explained that the Committee looked to identify a program area of great benefit across the District with significant funding needs and develop a plan for long-term funding support.

She then presented the Committee's preliminary proposal that the Foundation provide the San Bruno Park School District with long-term funding to support the Outdoor Education program for fifth graders as one of its final legacy projects. She explained that Outdoor Education is an award-winning one-week, overnight camp program run by the San Mateo County Office of Education in cooperation with local schools throughout the county and the San Francisco YMCA Camp at Jones Gulch, which is located in the Santa Cruz Mountains, that the program was originally started in San Bruno nearly 60 years ago, and

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that today, about 200 San Bruno Park School District fifth graders and their teachers participate each year. She noted that the District's current budget for the program is approximately \$135,000 to cover the \$550 program fees for each student, stipends for the participating teachers, and buses to transport the participants to and from the camp. She said that while the District is able to fund the teacher stipends, the fifth graders' parents and the elementary school PTAs face the significant burden of covering the remaining \$129,000 in expenses through direct payments and fundraising activities.

President Netane-Jones said that the Committee proposes that the Foundation set aside approximately \$2 million as endowment funds specifically earmarked for the Outdoor Education program to provide an annual disbursement of roughly \$100,000. She said that while SBCF remains in operation, it would manage the endowment funds as part of its investment portfolio, and once it winds down in the next few years, it would set up a designated endowment fund for the benefit of the District's Outdoor Education program with the Silicon Valley Community Foundation or another similar longstanding institution that offers such services. She said that to enable the endowment funds to grow for at least one year before any withdrawals take place, payout from the endowment fund would begin to provide an annual grant for Outdoor Ed starting in the 2027-2028 school year, and so that the District and its families would immediately start to realize the benefits of the Foundation's commitment, the Committee also proposes that the Foundation make an additional \$140,000 grant to the San Bruno Education Foundation to provide Outdoor Education funding of \$40,000 in the current school year and \$100,000 in the 2026-2027 school year. In sharing the proposal, President Netane-Jones explained that Outdoor Education is the kind of transformative, districtwide program – an experience that all District fifth graders should have the opportunity to attend, regardless of their economic circumstance – that would be ideal for one of the Foundation's final legacy projects.

San Bruno Park School District Superintendent Matt Duffy gave a brief presentation describing the Outdoor Education program and its tremendous value to the students who participate. San Bruno Education Foundation Heather Latta thanked SBCF for considering the proposal to support such a special program benefiting all fifth graders, and Parkside sixth grader Abby Latta narrated photos of her experience at Outdoor Education and explained what a meaningful experience it was for her. During public comment, District sixth grader Logan Ma, Portola Elementary School fifth grade teacher Andrea Calonico, Belle Air Elementary School Principal Sara Menendez, and Portola Elementary fifth grade teacher Lily Gaven spoke about the importance of the program both in teaching students about the natural world and in nurturing their self-confidence and self-esteem and emphasized how SBCF funding would relieve the pressure on the schools and PTAs to fundraise and make a significant impact in ensuring that all District fifth graders can participate in the program. President Netane-Jones noted that prior to the meeting, the Foundation received written public comment from six community members, all of whom were supportive of the Committee's proposal to provide long-term funding for the Outdoor Education program.

During the Board's discussion, other Board members expressed support for the proposal and emphasized the lasting impact such an investment could have for the District and its students. One Board member commented on the high cost of hiring buses to transport the students to the Outdoor

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Education site and asked if there were other transportation options. One Board member also asked if \$40,000 in grant funding would be a sufficient contribution to the program in the current school year. Superintendent Duffy said the District could provide an updated report on the District's funding needs for this school year.

President Netane-Jones said the Committee will consider the feedback received during the Board meeting and return to the Board with a final Outdoor Education legacy project proposal for approval as soon as the March Board meeting.

b. Receive Report on Programs

Executive Director Hatamiya gave a brief report on the Foundation's programs. She reported that based on the Board's action at the January meeting, she is working on an Amendment to the Grant Agreement for the Crestmoor Fields Project strategic grant that will increase the grant amount by \$1,952,400 to \$5,352,400 to fund permanent lighting at the soccer complex and extend the end of the grant period to March 31, 2028, consistent with the project's updated timeline. She also highlighted the Narita Supporters Dinner on March 7, 2026, at the San Bruno Recreation and Aquatic Center, which the San Bruno Education Foundation, the San Bruno Park School District, and the City of San Bruno are organizing as a fundraiser for the San Bruno-Narita sister city cultural exchange program. She noted that the sustainability portion of SBCF's Narita sister city grant to the San Bruno Education Foundation is helping underwrite the costs of the event. Moreover, she noted that SBCF recently received grant reports for several active strategic grants and made grant payments to the San Bruno Education Foundation and the City of San Bruno for the Narita program grants.

8. Board Member Comments: None.

9. Closed Session: Public Employee Performance Evaluation Pursuant to Government Code section 54957: Executive Director

There was no reportable action.

10. Closed Session: Conference with Labor Negotiators Pursuant to Government Code section 54957.6. Agency designated representative: Board President Malissa Netane-Jones. Unrepresented employee: Executive Director

There was no reportable action.

11. Adjourn: Board Member Inglima moved to adjourn the meeting at 8:49 p.m., seconded by President Netane-Jones, approved unanimously (Perry absent).

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Respectfully submitted for approval at the Regular Board Meeting of March 4, 2026, by Secretary Raul Gomez and President Malissa Netane-Jones.



Raul Gomez, Secretary



Malissa Netane-Jones, President