

SAN BRUNO

Community Foundation

Board of Directors

Malissa Netane-Jones, *President* • Jim Ruane, *Vice President* • Raul Gomez, *Secretary* • Pak Lin, *Treasurer*
Melissa Moreno • Supriya S. Perry • Irving Torres
Leslie Hatamiya, *Executive Director*

MINUTES

SAN BRUNO COMMUNITY FOUNDATION

Regular Meeting of the Board of Directors

March 2, 2022

7:00 p.m.

Meeting Conducted via Zoom

- 1. Call to Order/Welcome:** President Netane-Jones called the meeting to order at 7:00 p.m.
- 2. Roll Call:** Board Members Netane-Jones, Ruane, Gomez, Lin, Moreno, Perry, and Torres, present.
- 3. Public Comment:** Jim Evangelist expressed concern regarding the direction of the Foundation, grants it has made, and the Executive Director's compensation.
- 4. Approval of Minutes:** February 2, 2022, Special Board Meeting, February 2, 2022, Regular Board Meeting, and February 22, 2022, Special Board Meeting: Board Member Moreno moved to approve the minutes of the February 2, 2022, Special Board Meeting, February 2, 2022, Regular Board Meeting, and February 22, 2022, Special Board Meeting, seconded by Vice President Ruane, approved unanimously by roll call vote.
- 5. Executive Director's Report**

Executive Director Hatamiya gave a brief report on several items not covered in the business portion of the agenda. She reported that, under her contract authority as Executive Director, she renewed the Foundation's commercial general liability, property, non-owned hired auto liability, and cyber liability insurance policies with Philadelphia Insurance Companies (total combined premium of \$1,227) and the workers compensation insurance policy with AmTrust North America (\$1,175). These policies are up for renewal on March 21, 2022.

Ms. Hatamiya noted that Jessica Carrillo started as the new Program Manager on January 19 and that Stephanie Rutgers has been training her and will phase out of her interim position by mid-March.

Ms. Hatamiya reminded Board members to submit their FPPC Form 700s by the April 1 deadline as well as complete their Conflict of Interest Policy Annual Affirmation Statements at their earliest convenience.

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b. Receive Report on Other Programs (Community Grants Fund, Crestmoor Neighborhood Memorial Scholarship, and Other Strategic Grants)

Executive Director Hatamiya reported on the Foundation's other programs and initiatives. She first reported on the Crestmoor Neighborhood Memorial Scholarship, whose application deadline was March 1. She said that staff was in the process of going through the applications to check for eligibility and completeness and that it appears that the total number of applications submitted will be about the same as last year, although the distribution among the three categories has shifted, with a greater number of applications in the high school to community college category and fewer applications in the community college to four-year college category. She said the decrease in the latter category may be a result of the pandemic and staff is examining ways to increase outreach to community college applicants in future cycles. She said the 2022 Crestmoor Scholars will be recognized at the Foundation's June 1 Board meeting and that the Foundation will distribute scholarships totaling \$190,000.

With regard to the Community Grants Fund, Ms. Hatamiya reported that grant agreements were executed for all of the 2021-2022 Community Grants Fund awards and that nearly all grant checks have been delivered. She thanked the entire Board for assisting with virtual grant presentations. She announced that the 2022-2023 grant cycle will launch in July and follow the same schedule as the past five years.

Ms. Hatamiya then reviewed two strategic grants. She said that the City of San Bruno would provide a quarterly update to the Board on the Recreation and Aquatic Center (RAC) project at the April Board meeting. She also reported that the City submitted its latest set of grant reports in January and February and that the Foundation made six RAC grant payments totaling \$1.4 million.

She also reported that the Foundation received the final grant report from the Bay Area Entrepreneur Center regarding the second Small Business Recovery and Assistance Program grant, which benefited 31 San Bruno small businesses struggling to deal with pandemic impacts.

c. Receive Report from Ad Hoc Committee on Education Initiatives

As Committee chair, Secretary Gomez provided a report from the Ad Hoc Committee on Education Initiatives. He reported that the Committee has met twice since January to discuss possible initiatives supporting San Bruno's public schools, he and Executive Director Hatamiya met with San Bruno Park School District Interim Superintendent Michael Milliken, and Ms. Hatamiya met with Capuchino High School Principal Jesse Boise to discuss needs at the schools. Out of those discussions, he said the Committee is bringing the idea of extending the Music Education Strategic Initiative for two additional years to the Board's attention.

Chair Gomez reported that Dr. Milliken expressed interest in the Foundation's support to revitalize the music program at Parkside Intermediate School by offering music to all sixth graders, which would require finding funding for an additional music teacher and other startup costs. The district seeks seed

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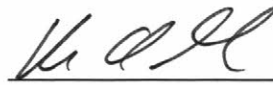
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9. Adjourn: Treasurer Lin moved to adjourn the meeting at 8:22 p.m., seconded by Secretary Gomez, approved unanimously.

Respectfully submitted for approval at the Special Board Meeting of April 4, 2022, by Secretary Raul Gomez and President Malissa Netane-Jones.



Raul Gomez, Secretary



Malissa Netane-Jones, President