SAN BRUNO
Community Foundation

Investment Committee
Pak Lin, *Chair* • Anthony Clifford, Mark Hayes, Tim Ross, and Belinda Wong, *Members*
Leslie Hatamiya, *Executive Director*

MINUTES

SAN BRUNO COMMUNITY FOUNDATION

Regular Meeting of the Investment Committee

August 20, 2025
4:30 p.m.

Meeting Location:
San Bruno City Hall, 567 El Camino Real, Room 101, San Bruno

1. **Call to Order:** Committee Chair Lin called the meeting to order at 4:30 p.m.

2. **Roll Call:** Committee Members Lin, Clifford, Ross, and Wong, present; Committee Member Hayes, excused.

3. **Public Comment:** None.

4. **Approval of Minutes:** May 21, 2025, Special Investment Committee Meeting: Committee Member Wong moved to approve the minutes of the May 21, 2025, Special Meeting, seconded by Committee Member Ross, passed unanimously by roll call vote (Hayes absent).

5. **Executive Director's Report**

Executive Director Hatamiya gave an update on the Foundation's activities, including summarizing recent program highlights:

- Crestmoor Scholarship: In June, the Foundation Board honored the 11 2025 Crestmoor Scholars. The program will not be offered in 2026.

- Community Grants Fund: Typically, the Foundation launched the next cycle of the Community Grants Fund launched at the beginning of July, but the program has been discontinued and will not be offered in 2025-2026.

- Recreation and Aquatic Center (RAC): The Foundation received from the City of San Bruno the final grant reports RAC Grants #4 (City compliance review) and #8 (construction). The Foundation disbursed the final grant payment of $9,318.50 for Grant #4, executed a Fifth

Amendment to the Grant Agreement for Grant #8 to roll over the remaining balance of Grant #4 to Grant #8, and paid out the remaining balance of $250,045.68 to the City. All eight grants related to the design and construction of the RAC totaling $51.5 million have been fully paid out. With regard to the three-year $2.25 million grant to assist the City with startup programming and outreach activities at the RAC, the Foundation is waiting for the City to finalize its Year 1 grant report, which will report about $185,000 (of the $1 million Year 1 allocation) in expenses. The Foundation is expecting the City to request that the balance of Year 1 funds be rolled over for use in the second and third years of the grant. The Board will consider this request at its September meeting.

- Crestmoor Fields Project Grant: In December, the Board approved a $3.4 million strategic grant to the City to help fund Phase 1 of the Crestmoor Fields Project. The sale of the high school property from the San Mateo Union High School District to the developer went through in February, and the City has contracted with a landscape design firm to do the construction documents for the project. The City is also working on its agreement with the developer to build the fields. The Foundation Board reserved the possibility of funding the lights at the field and is waiting for a more definite cost estimate based on the updated design documents.

- Downtown Beautification Grant: The City is moving forward with its various downtown beautification projects, including a summer-themed set of banners on the San Mateo Avenue street poles. Last month, the City Council approved the contract with the contractor for the planters, greenery, irrigation, and median work, which should start in September and be completed by March. This grant is structured so that the Foundation will reimburse the City for expenses incurred at the end of the entire project, so no grant payments have been disbursed.

- School Athletic Field Improvements Grant: With regard to the $150,000 grant to improve the playing fields at John Muir Elementary, Belle Air Elementary, and Parkside Intermediate, the work on the John Muir field is done, and the Foundation has paid out the $50,000 designated for that site. The Belle Air improvements are underway; the grant is helping pay for new fencing, and the Foundation has paid out about $40,500 of the $50,000 designated for that field. The $50,000 designated for the Parkside field improvements, which have been fully disbursed, are being used to replace the fencing around home plate and the dugouts on the two softball fields.

- Florida Avenue Park Grant: In 2016, the Board approved a $200,000 grant to the City to help build a new park on Florida Avenue in an area near downtown that has lacked a neighborhood park. This project was delayed several times for a host of reasons, and the City finally broke ground on the project in November 2024. The City recently completed construction of the park, with a grand opening and ribbon-cutting celebration on August 14.

Ms. Hatamiya then reported on the Board's strategic planning process. She noted that in May the Board approved a shift in strategy to spend down the remaining total net assets on a small number of final legacy projects over the next few years and wind down all other programs, including the Crestmoor

Scholarship and Community Grants Fund. She said the fiscal year 2025-26 budget, which the Board and City Council approved in June, reflects those changes, including decreases in operating costs. She reported that the City Council agreed to have the Foundation help fund a new Fire Station No. 52 and that the City is working on the land acquisition for the new fire station. She also explained that the Foundation is waiting for better cost information on the Crestmoor Field lights and confirmation from the City that it does not have another funding source for the lights, and that the Ad Hoc Committee on Strategic Planning is also exploring a final legacy project grant with the SBPSD and SBEF. With this shift in strategy, as the Committee recommended, the Board approved a redesignation of all funds in the Quasi-Endowment to the Strategic Pool, which took place in early June. She explained that there was just a small amount left in the Quasi-Endowment as of June 30 (primarily due to dividends that came in after the transfer), but all of the funds have since been transferred from the Quasi-Endowment to the Strategic Pool and the Quasi-Endowment balance is now $0.

Ms. Hatamiya reviewed the schedule of transfers from the Quasi-Endowment and Strategic Pool accounts to the Liquidity Pool for fiscal years 2024-2025 and 2025-2026. For fiscal year 2024-2025, all budgeted transfers from the Quasi-Endowment to the Liquidity Pool (totaling $352,218) took place by the end of the fiscal year. Fiscal year 2024-2025 transfers from Strategic to Liquidity ended up totaling $500,000, and the remaining $2,530,152 that was budgeted was not needed and not transferred. The fiscal year 2025-2026 transfers were approved by the Board as part of the budget in June. Fiscal year 2025-2026 transfers from Strategic to Liquidity are budgeted at $9,525,348; $2,500,000 was transferred in August to cover the year's operating expenses and best estimate of payments on grants already awarded, and the timing of the balance will depend on what new strategic grants the Board approves and the timing of those grant payments.

Finally, Ms. Hatamiya reminded the Committee of upcoming meetings, including one last meeting in 2025 (November 19), and four meetings in 2026 (February 18, May 20, August 19, and November 18).

6. Conduct of Business

a. Receive Report from Sand Hill Global Advisors, LLC (SHGA) regarding SHGA's Investment Outlook, SBCF's Investment Portfolio Performance, and Upcoming SHGA Report to the SBCF Board of Directors

SHGA Senior Portfolio Manager Meghan Daters, Senior Wealth Manager Kristin Sun, and Analyst George Angelopoulos represented SHGA at the meeting.

Ms. Daters gave an overview of the firm's investment outlook, noting that despite high economic uncertainty in the first half of the year, both economic and corporate earnings growth remained resilient, and that the Federal Reserve is expected to make two interest rate cuts in the second half of 2025 after keeping rates unchanged in the first half of the year.

Mr. Angelopoulos then reviewed the Foundation's Investment Dashboard for the second quarter of 2025, including June 30, 2025, balances of $2,233 for the Quasi-Endowment, $31,214,521 for the

Strategic Pool, and $749,711 for the Liquidity Pool (total of $31,966,464 in all three accounts). He noted the Board's decision to transfer all funds from the Quasi-Endowment to the Strategic Pool in early June, in alignment with recent program strategy decisions, and said that as of the transfer on June 5, the Quasi-Endowment had returns of 3.89% for 2025 and of 7.32% annualized since inception. The Strategic Pool had returns of 3.23% through the end of the second quarter of 2025 and of 3.46% annualized since inception. He noted that the Foundation's diversification strategy has been successful, including a rebalancing toward equities when there was increased market volatility in April in response to federal tariff policy.

Ms. Sun noted that withdrawals from the portfolio since inception have totaled $61.8 million to support a wide array of community benefits including the new Recreation and Aquatic Center, and that the total value added to the portfolio since inception is $23.4 million.

The Sand Hill team also previewed the firm's presentation to the full Board at the September 3, 2025, Board meeting.

b. Discuss and Provide Direction Regarding Future Cash Flow Strategies Related to Funding of Final Legacy Projects

The Committee briefly discussed cash flow strategies related to the funding of any final legacy project grants. Ms. Hatamiya explained that this is a new item that will appear on Investment Committee regular meeting agendas going forward to give the Committee the opportunity to provide guidance as the Foundation approves final legacy project grants spending down the Foundation's remaining total net assets. She said that although the Board has committed in principle to helping the City of San Bruno fund a new Fire Station No. 52, all the final legacy projects being considered remain in the planning stage and the Board has not formally approved any grants related to those projects. As a result, the Committee did not consider any guidance related to movement of investment funds from the Strategic Pool to the Liquidity Pool in anticipation of those potential grants.

7. Committee Member Comments: None.

8. Adjourn: Committee Member Ross moved to adjourn the meeting at 5:46 p.m., seconded by Committee Chair Lin, approved unanimously.

Respectfully submitted for approval at the Special Investment Committee Meeting of November 19, 2025, by Investment Committee Chair Pak Lin.

Pak Lin, Investment Committee Chair