

# SAN BRUNO

## Community Foundation

*2026 Board of Directors*

Malissa Netane-Jones, *President* • Jim Ruane, *Vice President* • Raul Gomez, *Secretary* • Belinda Wong, *Treasurer*  
Larry Franzella • Jessica Inglima • Supriya S. Perry  
Leslie Hatamiya, *Executive Director*

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### MINUTES

## SAN BRUNO COMMUNITY FOUNDATION

### Regular Meeting of the Board of Directors

**May 6, 2026**

**7:00 p.m.**

#### **Meeting Location:**

**San Bruno Recreation & Aquatic Center, Community Room, 251 City Park Way, San Bruno**

- 1. Call to Order/Welcome:** President Netane-Jones called the meeting to order at 7:00 p.m.
- 2. Roll Call:** Board Members Netane-Jones, Ruane, Gomez, Franzella, Inglima, Perry, and Wong, present.
- 3. Public Comment:** None.
- 4. Approval of Minutes:** March 4, 2026, Regular Board Meeting

Treasurer Wong moved to approve the minutes of the March 4, 2026, Regular Board Meeting, seconded by Vice President Ruane, approved unanimously by roll call vote.

#### **5. Executive Director's Report**

Executive Director Hatamiya reported on several items. First, she said that the Foundation's commercial general liability, property, cyber liability, and non-owned hired auto liability insurance policies with the Philadelphia Insurance Companies, which are bundled together, its workers compensation insurance policy with The Hartford, and its directors and officers liability insurance policy with Travelers all renewed on March 21, 2026. She also explained that the Foundation executed a new crime insurance policy with Philadelphia Insurance Companies, which offered a less expensive premium than Travelers, and that the new policy started on March 21 to line up with the other policies. She said the Foundation's last crime policy with Travelers was terminated two months early on March 21, with a small refund pending.

She then reported that President Netane-Jones executed the professional services agreement with Novogradac & Company to conduct the Foundation's fiscal year 2025-2026 audit and tax preparation, as authorized by the Board at the March Board meeting.

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She reported on the new requirement for two hours of fiscal and financial training mandated by SB 827. She explained that Board Member Franzella, as a new Board member, is required to complete it by July 1, 2026, and then once every two years, while other Board members, Investment Committee members, and the Executive Director must complete it by January 1, 2028, and then every two years. She reported that she is coordinating with the San Bruno City Clerk's Office to be able to use the service the City is using for the training, and then the Foundation will reimburse them for our share of the cost.

Finally, she reported that she is working on the fiscal year 2026-2027 budget, which the Board will consider at the June Board meeting.

### **6. Consent Calendar**

- a. Receive and Approve Treasurer's Report (February and March 2026 Financial Statements)

Secretary Gomez moved to accept the Consent Calendar as presented, seconded by Board Member Inglima, approved unanimously by roll call vote.

### **7. Conduct of Business**

- a. Receive Report from the Ad Hoc Committee on Strategic Planning

As chair of the Ad Hoc Committee on Strategic Planning, President Netane-Jones reported that the Committee is in a holding pattern on the remaining legacy projects. She said that now that the Board has approved the Outdoor Education long-term funding and the permanent lighting for the Crestmoor Fields, the Committee is primarily focused on the main final legacy project, a new Fire Station No. 52. She reminded the Board that the initial issue for the project is determining the location of the new fire station. She said the City has been in discussions with Caltrans to obtain its preferred site for the new fire station at the corner of Skyline Boulevard and San Bruno Avenue, but progress remains slow. She also said that as she reported in March, the City Council is considering undertaking renovations to the San Bruno Senior Center, but the City has yet to request any funds from the Foundation for this project.

- b. Receive Report on Programs

Executive Director Hatamiya gave a brief report on the Foundation's programs. She first reported on the Outdoor Education funding the Board approved at the March meeting. She noted that she worked with Sand Hill Global Advisors to revive the Foundation's Quasi-Endowment account and transfer \$2,000,000 from the Strategic Pool to the Quasi-Endowment designated to support the Outdoor Education Program. She reported that she executed a grant agreement with the San Bruno Education Foundation for an amount not to exceed \$160,000 to support the Outdoor Education program for fifth grade students in the San Bruno Park School District in school years 2025-2026 and 2026-2027, and that in mid-April, she delivered to SBEF the first grant payment of \$60,000 for the 2025-2026 school year.

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With regard to the Crestmoor Fields Project, she reported that the City of San Bruno continues to negotiate the final details of its Improvement Agreement with Toll Brothers, the developer that will construct the soccer complex. She said the issues and delay appear to be primarily on the Toll Brothers side, and the City is working diligently to try to address them.

With regard to the San Bruno-Narita Sister City Program grants, she reported that the Narita delegation recently made its annual visit to San Bruno at the end of March, with Foundation representatives attending an evening reception at the San Bruno Recreation and Aquatic Center (RAC) for the Narita delegation and a well-attended Saturday afternoon public event in the plaza in front of the RAC that featured a taiko drumming performance and demonstration. She also reported that the San Bruno Education Foundation, the San Bruno Park School District, and the City held the first Narita Supporters Dinner, Bridge to Narita, on March 7 at the RAC as a fundraiser for the sister city exchange program. She stated that, as reported by SBEF President Heather Latta, the Narita Supporters Dinner was attended by more than 90 community members and was successful in helping to create enthusiasm for the Narita exchange program and to raise awareness about the need for community support to help sustain the program.

Ms. Hatamiya reported that City staff will update the Board on the RAC Startup Programming and Outreach grant and Downtown Beautification grant at the June Board meeting. She also reported that all but one of the final set of Community Grants Fund grantees has submitted their grant reports and that she expects to receive the final grant report soon. With regard to the Crestmoor Scholarship, she reported that in April she notified the 34 Crestmoor Scholars who received scholarship payments in 2025 that they must submit an Annual Report and the 24 Crestmoor Scholars who are eligible to receive payments in 2026 to submit their renewal documentation (proof of enrollment for fall 2026 and a certificate of good standing from their college). She said that upon receipt of the required documentation for each student, she will begin disbursing 2026 scholarship payments in June.

**8. Board Member Comments:** None.

**9. Closed Session:** Public Employee Performance Evaluation Pursuant to Government Code section 54957: Executive Director

There was no reportable action.

**10. Closed Session:** Conference with Labor Negotiators Pursuant to Government Code section 54957.6. Agency designated representative: Board President Malissa Netane-Jones. Unrepresented employee: Executive Director

There was no reportable action.

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**11. Adjourn:** Board Member Perry moved to adjourn the meeting at 8:18 p.m., seconded by Treasurer Wong, approved unanimously.

Respectfully submitted for approval at the Regular Board Meeting of June 3, 2026, by Secretary Raul Gomez and President Malissa Netane-Jones.



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Raul Gomez, Secretary



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Malissa Netane-Jones, President